



GOVERNMENT OF THE DISTRICT OF COLUMBIA
OFFICE OF TAX AND REVENUE
Recorder of Deeds 515 D Street NW Washington, DC 20001 Phone (202) 727-5374

CERTIFICATE ORDER FORM

NOTE: One certificate per order form (Fee \$30 per order). The Recorder **Does Not Certify Ownership** or the **Names and Addresses of Noteholders**. A stamped, pre-addressed envelope is required for mail requests.

DATE: _____

ORDERED BY: _____
(Print Name)

Address: _____ Telephone: _____

_____ Pick-Up ☐ Mail ☐

LAND RECORDS		GENERAL DOCUMENTS	
Lot: _____	Square: _____	Debtor: _____	
		Address: _____	

Type of Certificate
[Check appropriate listing]

_____ Last deed on record	_____ D.C. Tax Lien
_____ Deeds(s) of record:	_____ U.S. Tax Lien
From: _____	_____ Housing Lien
To: _____	_____ Unemployment Compensation Lien
_____ No outstanding deeds of trust	_____ Hospital Lien
_____ Deeds(s) of record:	_____ Recovery Lien
From: _____	_____ Mechanic's Lien
To: _____	_____ Judgment
_____ Financing statement(s)	_____ Financing Statement
_____ Lease agreement(s)	_____ Water/Sewer Lien
_____ Condominium declaration	
Name: _____	
_____ Condominium by-laws	
Name: _____	
Other: (Please specify) _____	

OFFICE USE ONLY

Certificate received by: _____ Date: _____

Certificate mailed by: _____ Date: _____

Researcher: _____ Reviewed by: _____